

# Peter Crome Pilates - Privacy Information

I respect your privacy and am committed to protecting your personal data. I only process personal data for core business activities including accounts and records.

## 1. Your rights

The GDPR / DPA 2018 provides the following rights for individuals:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- Rights related to automated decision making

Further information and details on limitations can be found at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/?template=pdf&patch=208#link21>

- The right to lodge a complaint with a supervisory authority - Initially please contact me on [PetePilates@yahoo.com](mailto:PetePilates@yahoo.com) so I have a chance to address your concerns. If I have not resolved your concern you can raise the matter with the UK Information Commissioner's Office by phoning 0303 123 1113.

## 2. Lawful basis for processing

Your personal data I process includes your contact details and relevant medical history you offer. The condition I apply to health data under GDPR is Article 9(2)(a) where the data subject has given explicit consent to the processing of those personal data. All data I process including the above is under Article 6(1)(b) where processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the requests of the data subject prior to entering a contract. This includes invoicing and class related communications.

## 3. Retention of your personal data

I will process and store your personal data only as long as is necessary to achieve the purpose of processing or as is necessary to comply with other laws. I will retain personal details of data subjects while they are active clients and for a period of 2 years thereafter in case they return to sessions within that time. Limited information (excluding health information) will be retained for up to 7 years for taxation purposes and then deleted. I have technical procedures to safeguard data with encrypted data storage.